

## Yorkshire Derwent Partnership

### Minutes of Delivery Group (DG) meeting – 4<sup>th</sup> April, Forestry Commission Office, Pickering

#### Attendees:

Karen Saunders – Yorkshire Derwent Partnership	(KS)
Don Davies – Ryedale District Council	(DD)
Liz Bassindale – Howardian Hills AONB	(LB)
Duncan Fyfe – Environment Agency	(DF)
John Shannon – East Yorkshire Rivers Trust	(JS)
Brian Lavelle – Yorkshire Wildlife Trust	(BL)
Emily Mellalieu – North Yorkshire County Council	(EM)
Andrew McLachlan – Ouse and Humber IDB	(AM)
David Renwick – North York Moors National Park Authority	(DR)
Sarah Woolven – Natural England	(SW)
Petra Young – Forestry Commission	(PY)
Jeremy Pickles – East Riding of Yorkshire Council	(JP)
Tim Burkinshaw – Scarborough Borough Council	(TB)
Jeff Pacey – Environment Agency	(JP)
Jeremy Walker - Chair, Yorkshire Derwent Partnership	(JW)
Anne-Louise Orange, Ryevitalise Programme Manager	(A-LO)
Alan Eves, Forestry Commission	(AE)

#### Apologies:

Jim Smith – Forestry Commission  
Rachel Pickering – North York Moors National Park Authority  
Jenny Craven – Natural England  
James Copeland – National Farmers Union  
Liz Small – North Yorkshire County Council  
Andrew Walker – Yorkshire Water  
George Winn-Darley – Country Land and Business Association

#### Summary of Actions:

No.	Action	Who?
1	Send suggestions to Emily Mellalieu of potential locations at high risk of surface water flooding for consideration by NYCC modelling work.	All
2	Arrange a meeting with Prof. Dan Parsons and Prof Ian Cowx to discuss collaboration on Derwent modelling studies	KS
3	Invite Prof. Dan Parsons to come a future Delivery Group meeting	KS
4	Review the NFM opportunity maps at a catchment level to highlight potential areas to focus on	DF
5	Circulate report of the NFM opportunity mapping project, if available	JP
6	Arrange a meeting of the sub-group to progress work on scoping a NFM project for submission to the £50k Defra competition.	DF
7	Send link/information of Defra competition to the Delivery Group	KS
8	Delivery Group to suggest locations for potential NFM projects to Duncan Fyfe by Friday 7 <sup>th</sup> April	All
9	Speak to Alan McLachlan about inclusion of maintenance issues in the Catchment Action Plan	KS
10	Make agreed amendments to the Catchment Action Plan and re-circulate to DG.	KS

11	Ensure that Invoice for University of Hull includes full breakdown of costs and is approved by Delivery Group	KS
12	Complete hosting application form on basis of 100% of funding being allocated to Officer salary	BL
13	Continue liaison with EYRT over completion of Statement of Account for CaBA 16/17 hosting money	KS
14	Develop an income/expenditure statement that can be used to monitor the Partnership's funding going forward	BL
15	Review and refresh the Officer role profile/advert and re-advertise	Recruitment Sub-group
16	Review Officer draft work plan to reflect RFCC and SSSI Restoration Plan work	KS/BL/DF
17	Send updates for circulation in the minutes to Karen Saunders by Friday 14 <sup>th</sup> April	All
18	Send Derwent extract of MTP round Delivery Group for review	DF
19	Do Doodle Poll for Delivery Group meeting in last two weeks of June	KS

## 1. Welcome and Apologies

SW welcomed people to the meeting. There was a round of introductions and apologies were noted.

## 2. Focus on Natural Flood Management

EM provided a brief update on the surface water modelling work planned by NYCC. As a result of some issues in the original methodology, NYCC had had to review the project from first principles to see what work could be achieved that would delivery against EA targets and were looking for five potential locations to undertake studies in with a view to developing a set of schemes to tackle issues from surface water flooding. NYCC hope to appoint consultants in Q1 of 17/18 financial year and identify the study locations in Q2, but would like help from partners to identify potential locations. Cost per scheme would be in the range of £30,000 - £40,000.

**ACTION:** All to send suggestions to Emily Mellalieu of potential locations at high risk of surface water flooding for consideration by NYCC modelling work.

JW also updated the group on the NERC submission, being led by Prof. Dan Parson, University of Hull. Unfortunately, the bid was not shortlisted, but the team is still interested in doing some work on the Derwent catchment and meeting the Delivery Group.

**ACTION:** KS to arrange a meeting with Prof. Dan Parsons and Prof Ian Cowx to discuss collaboration on Derwent modelling studies.

**ACTION:** KS to invite Prof. Dan Parsons to come a future Delivery Group meeting.

JW is also continue to lobby for some of the national Defra/EA money for NFM initiatives to be allocated to the Derwent catchment. This is separate to the EA call for £50,000 projects across England. There is some Ministerial interest in this and so JW had rapidly produced a short proposal making the case for a project on the Yorkshire Derwent. It consisted of three elements:

- Capturing data from the River Seven and Pickering Beck;
- Delivering a NFM project on Thornton or Ebberston Beck;
- Commissioning Durham University to build a simplified hydrological model of the whole of the Rye or Derwent.

JP was introduced to the group and gave a presentation on the EA's work on NFM and the call for bids for projects of up to £50,000. DR suggested that the allocation process needed to be much more transparent than it had in the past and much better communication was needed in terms of how funds are allocated. AE also noted the concern that legacy maintenance needs to be built into proposals as there was concern among the local community associated with the Slowing the Flow project, that as the funding for the project came to an end, there is a gap in covering the costs for ongoing maintenance of the scheme.

The group then reviewed some of the maps for the Derwent in more detail to start a discussion on potential locations. It was agreed that a small sub-group meeting should be convened to consider potential proposals in more detail. DR also noted though, that the Partnership needed to become more proactive in focussing on key priorities for delivery, rather than being reactive and 'chasing' funding as different 'calls' were launched. This was supported by the group, but there was also recognition, that sometimes we will need to react, and this underlined the need to scope out several projects so that we had project proposals 'on the shelf' for when appropriate funding 'calls' were made.

**ACTION:** DF to review the NFM opportunity maps at a catchment level to highlight potential areas to focus on.

**ACTION:** JP to circulate report of the NFM opportunity mapping project, if available.

**ACTION:** DF to arrange a meeting of the sub-group to progress work on scoping a NFM project for submission to the £50k Defra competition.

**ACTION:** KS to send link/information of Defra competition to the Delivery Group.

**ACTION:** Delivery Group to suggest locations for potential NFM projects to Duncan Fyfe by Friday 7<sup>th</sup> April.

### 3. Catchment Action Plan

KS and DF updated the group on progress with drafting the Catchment Action Plan for the Yorkshire Derwent, which was one of the requirements of the CaBA funding. There was a brief discussion on the current version and DF/KS took note of changes that needed making to the latest draft. There was also a brief discussion about the HiFi report which had been promised as meeting the requirements of the CaBA template for a Catchment Action Plan. It was agreed that the invoice would need to include a full breakdown of costs and be reviewed by the Delivery Group before EYRT agreed to pay any invoice.

**ACTION:** KS to speak to Alan McLachlan about inclusion of maintenance issues in the Catchment Action Plan

**ACTION:** KS/DF to make agreed amendments to the Catchment Action Plan and re-circulate to DG.

**ACTION:** KS to ensure that Invoice for University of Hull includes full breakdown of costs and is approved by Delivery Group.

### 4. Partnership Budget

KS presented the draft budget to the Delivery Group for comment, prior to a version being submitted to the Partnership Board for final approval. It was agreed that the CaBA hosting application, to be submitted by YWT for 17/18 should propose that all £15,000 be allocated to Partnership Officer costs, which is possible where the Officer is recruited as an employee. This

would free up some of the other partner contributions to pay for other core costs of the Partnership.

There was agreement that it would be important to keep an overview of the budget and YWT agreed to develop an income statement that could be used to monitor the overall budget, irrespective of which organisation held funding for different Partnership projects.

There was a brief discussion about pursuing a table top model to help engage/educate people. This was supported, but A-LO also noted the challenges that need to be considered in terms of finding a location to store it, as they tend to be quite bulky. A booking system would also be needed to manage who used the table and when.

**ACTION:** BL to complete hosting application form on basis of 100% of funding being allocated to Officer salary.

**ACTION:** KS to continue liaison with EYRT over completion of Statement of Account for CaBA 16/17 hosting money.

**ACTION:** BL to develop an income/expenditure statement that can be used to monitor the Partnership's funding going forward.

## 5. Partnership Officer – Recruitment and Work plan

BL updated the group on the Officer recruitment. A first round of recruitment was unsuccessful and it was agreed that before re-advertising the post, BL should review the job description.

**ACTION:** Recruitment sub group to review and refresh the Officer role profile/advert and re-advertise.

**ACTION:** KS/BL/DF to review the Officer draft work plan to reflect RFCC and SSSI Restoration Plan work.

## 6. Updates on potential project ideas/proposals

Due to time constraints, KS asked people to send updates for inclusion in the minutes.

**ACTION:** All to send updates for circulation in the minutes to Karen Saunders by Friday 14<sup>th</sup> April.

### The following updates were received:

- a. **INNS Mapping** (Upper Derwent) – YWT have collated all the data they were sent and have mapped it. They are now tweaking the summary and looking into the easiest way to make the GIS data accessible.
- b. **Middle Derwent:** New fencing installed as part of the SSSI restoration plan with EYRT on our reserve Jeffrey Bog SSSI to help keep cattle out of the river.
- c. **Lower Derwent:** A walkover survey (of two reaches from the SSSI Restoration Plan report) looking at diffuse pollution has been completed and draft report written for the EA.
- d. **A public consultation** looking at access and interpretation to get an evidence base for bids for works at 3 sites in the Lower Derwent Valley (LDV) has been prepared and is shortly to go live. This will provide the support for a bid to Wren and possibly Heritage Lottery for improved interpretation and access and facilities at Wheldrake and NE partner sites. It's hoped to include interpretation explaining the importance of the LDV as natural flood storage NFM etc. Bid is intended to go in mid-May.

## **7. Minutes of last meeting/matters arising**

The minutes of the last meeting were approved and can be uploaded to the EYRT website.

## **8. AOB**

- a. **Medium Term Plan** – DF reminded the group that it was time to review/update the Medium Term Plan. DF will circulate the extract for the Derwent and arrange a meeting to discuss it.

**ACTION:** DF to send Derwent extract of MTP round Delivery Group for review.

- b. **Date of Next Meeting**

**ACTION:** KS to Doodle Poll for Delivery Group meeting in last two weeks of June.

**Karen Saunders, Partnership Facilitation Officer – 28<sup>th</sup> June 2017**